NIDM/Admn/Maint/DRD/2014-15 National Institute of Disaster Management (Ministry of Home Affairs) 5B, IP Estate, Ring Road, New Delhi-110002`

September 12, 2014

Quotation Notice

Sealed quotations are invited on behalf of Executive Director, NIDM for arrangement of Disaster Reduction Day at Vigyan Bhawan New Delhi on 8th October 2014 for the following items to NIDM by 22.9.14 upto 11.00 a.m. from the reputed firms and same will be opened on the same day by 11.30 a.m. The quotationers may remain present at the time of opening of quotations.

S.No.	Description	Qty.	Rate	Amount
1	Backdrop size 16' x 12' for hall no.	1 no.		
2.	Welcome Panel 16' x 8' (East Gate, West gate) 8'x4' (VIP and Security Gate)	2 nos. 2 nos.		
3.	Direction Panel 6' x 3'	6 nos.		
4.	Podium Panel	1 no.		
5.	Round about Panel 16' x 8'	4 nos.		
6.	Alighting Signage 6' x 4'	2 nos.		
7	Car Parking Panel 6' x 4'	2 nos.		
8.	Seating Plate/ Name Plate	50 nos.		
9.	Badges with soft holder & nylon strap with clip etc.	300 nos.		
10	Car Parking Labels (three colours, size 4" x 6")	300 nos.		
11	Anchor	1 no.		
12	Ushers	2 nos.		
13	LCD Projector with screen for hall no. 5	2 nos.		
14	Plazma T.V. for hall no. 5	1 no.		
15	Laptop	1 no.		
16	Still Photocopy Video Photography	for one day		

Terms and condition:

- Quotation should be free from correction and erasers.
- Quotation received after the specified time and date will not be entertained.
- 3. We reserve to ourselves unfetter right to reject any or all suppliers without assigning any reasons thereof or only to buy a part of the materials included in quotation invited.
- All prices quoted must be firm and no revision in the price quoted is allowed after quotations are opened.
- 5. Price quoted should be inclusive of transportation charges, printing of logos etc., and all other taxes and this should be clearly specified in quotations. In the absence of any such stipulation, it will be presumed that the rates quoted are inclusive of all taxes.
- Successful bidder is required to get sample/design approved by the Competent Authority before supplying the above items.
- 7. Payment will be made after satisfactorily completion of the work

Yours truly

(Ramesh Kumar) Accounts Officer